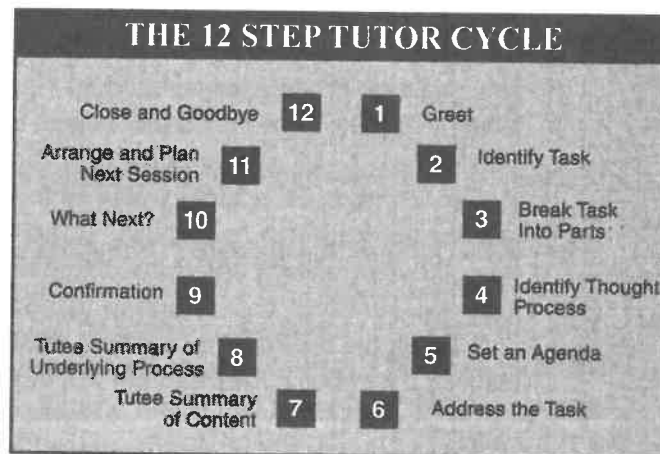## SYSTEM FOR EVALUATION

Each of the 12 STEPS of the Tutor Cycle is listed with that step's strategies.
The evaluator should rate each strategy using the following ranking:

Outstanding   Exhibits superior qualities; professionally skilled.
Needs no guidance.

Proficient   Exhibits strong qualities and consistent success.
Occasional direction needed.

Adequate   Exhibits acceptable qualities or performs generally successfully.
Minimal direction is needed.

Needs Improvement   Unfamiliar with strategy. Assistance and guidance needed.

Not Applicable   Indicates behavior was not experienced to be evaluated.
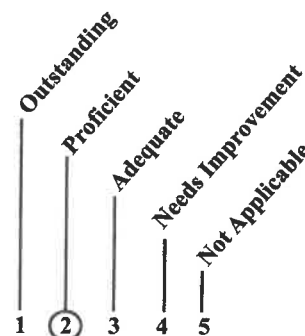
TESAT

TUTOR EVALUATION AND SELF-ASSESSMENT TOOL

Directions: Read each statement. Then circle the response at the right which most accurately describes how the strategy was performed for *this* tutoring session. Be honest in your response. This is a tool to promote improvement and growth, not an evaluation of total tutoring performance.

THE 12 STEP TUTOR CYCLE

Close and Goodbye **12**	**1** Greet
Arrange and Plan Next Session **11**	**2** Identify Task
What Next? **10**	**3** Break Task Into Parts
Confirmation **9**	**4** Identify Thought Process
Tutee Summary of Underlying Process **8**	**5** Set an Agenda
Tutee Summary of Content **7**	**6** Address the Task

Example

1c. Provided efficient seating arrangements.

Outstanding · Proficient · Adequate · Needs Improvement · Not Applicable

1 ② 3 4 5